



Information for parents, who would like to register their child
in a kindergarten (day care center)

Dear Parents,

Through this information sheet we want to support you in finding a suitable place in a kindergarten, which match to your imagination of the education of your child.

The legal entitlement to get a place to take care of your child according to the individual need

Every child in Saxony-Anhalt from the birth on till entering the school at the age of seven has a legal right to get a place of care for (up to) the entire day in a kindergarten or in a Hort*.

This right is written down in the law of the children's support (KiFöG) of our state.

So every child, whose usual residence situated within the city of Halle (Saale), has a **documented right to get a place in a facility for children's day care, and the right of an optimal early education.**

You as parents have the right to choose your daily need of taking care of your child according to your individual needs (usually between 5 hours and up to 10 hours per day). Therefore, you should talk with the administration of a facility for children's day care for the determination of the necessary daily need for the time your child will spend in the care facility, according to the legal entitlement and to the need of support, taking into account the individual peculiarities and the psychological ability of the child (usual care). The duration of the usual care will be discussed between the administration and the parents for choosing the level of the caring time, and this period will also be determined in the context of the opening hours of each facility separately.

According to the rules about charging the costs of the children's day care facilities in the city of Halle (Saale) you can choose one of the following options:

Care Level 1 (usually 5 hours daily)

When the parents apply for the care of their child for 5 hours per day up to 25 hours per week, then this is the care Level 1.

Care Level 2 (usually 6 hours daily)

When the parents apply for the care of their child for 6 hours per day up to 30 hours per week, then this is the care Level 2.

Care Level 3 (usually 7 hours daily)

When the parents apply for the care of their child for 7 hours per day up to 35 hours per week, then this is the care Level 3.

Care Level 4 (usually 8 hours daily)

When the parents apply for the care of their child for 8 hours per day up to 40 hours per week, then this is the care Level 4.

Care Level 5 (usually 9 hours daily)

When the parents apply for the care of their child for 9 hours per day up to 45 hours per week, then this is the care Level 5.

Care Level 6 (usually 10 hours daily)

In order to fulfil the legal entitlement (pursuant to §3 paragraphs 1, 3 of KiFöG in the State of Saxony-Anhalt) the care of the children could reach 10 hours per day up to 50 hours per week maximally. This conforms the care Level 6.

It holds for the children of the Hort*:

Care Time of Level 9: (usually 6 hours per school day or 30 hours per week)

In order to fulfil the legal entitlement the care takes place for 6 hours per school day (30 hours per week) basically in the time before opening the primary school until the start of the first class or after closing the primary school, taking into account the opening hours of the Hort* and the opening hours during the holidays.

The care level 9 contains also a care during the holidays up to 10 hours per day. This can take place according to the options in the particular facility or at another suitable place.

Every child is different – every day care center is also different

The city has a wide branched network of day care centers. At these centers, they care for and support the young citizens of Halle at the age of 0 years to the age of entering the school and schoolchildren up to 14.

Currently, the own administration of the city of Halle (Saale) operates 51 day care centers and the free sponsors operate 37 facilities.

In these centers many different educational concepts and approaches is realized. The directors of the day care centers illustrate gladly what is special at their educational concepts.

Parents' Portal – Information and noncommittal registration

You can find the first information for the day care centers at the parents' Portal of the city of Halle (Saale). There you can find an overview of offers of almost all sponsors for the day care centers, nursery centers and Horts* of the city of Halle (Saale).

After a wide search you can find a suitable offer. These pages give the first overview of the kind of the care with brief information, a city map, and the contact information.

www.halle.de/de/Verwaltung/Bildung/Elternportal

The registration for your child

The registration for a place at the particular sponsor or in the day care facility can be done personally, in writing, or online through the parents' portal of the city of Halle (Saale).

Therefore, your path can lead you:

- to the administration of the day care centers of the city of Halle (Saale)

Eigenbetrieb Kindertagesstätten
Am Stadion 5
06122 Halle
0345 – 221 2234
0345 – 221 2247
kita-anmeldung@halle.de

- or to a free sponsor for youth and welfare services
www.halle.de/de/Verwaltung/Bildung/Elternportal

In order to get a suitable offer for the care of your child, please introduce yourself in the earliest possible time, perhaps after the birth of your child, at a sponsor or a facility of your choice. If there is a special need for consultation, you can gladly contact the family service center.

The support through the family service center (DLZ)

If you have any difficulties in the search for a place for the care or in arranging a care level, which match to your need (for example not 5 or 6 hours but 9 hours per day), then you can find help in the **family service center**.

Please be aware that: The support through the service center should be asked at least for 6 months before the time your child uses his place or before your desired starting time of the care.

If you need help finding a place in the day care center, please bring with you at least three negative documents (a rejection letter to your application of a day care place).

Family service center

Dienstleistungszentrum Familie
Team Soziale Beratung
Hansering 20, Eingang D
0345-2213184
0345-2213187
0345-2213191
Monday – Friday, 9 AM – 6 PM

We are very glad to support you get the optimal day care place for your child.



Katharina Brederlow

*Hort: Hort is a known concept in the branch of education in Germany. It is like an after school center for taking care of the children of the primary school (basically before the regular time of the first class, after closing the primary school and during the holidays).